

MINUTES

PaCOOS Board of Governors Meeting

May 16-17, 2007

Hotel Decca, Seattle, Washington

BACKGROUND

The Board held its sixth meeting at the Hotel Decca in Seattle on May 16-17, 2007. The meeting was co-chaired by Usha Varanasi and Bill Fox. The agenda and a list of Board members in attendance, and guests can be found in the Appendix.

DECISIONS

1. **PaCOOS Executive Committee changes.** The Board will continue to rely on the PaCOOS Executive Committee (ExCom) to handle routine matters between Board meetings. The committee is comprised of Jack Barth (OSU), Tony Koslow (SIO), Elizabeth Clarke NOAA NMFS and Jonathan Phinney NOAA NMFS. The Board requested that minutes be taken of ExCom phone meetings and posted on the website. Minutes should include a record of decisions taken between Board meetings.
2. **CalCOFI and PaCOOS.** The Board decided that the present Board Meeting format of mixing science and business discussions has become unwieldy with the continued growth with PaCOOS. In the future, the Board meetings will be more business focused with most scientific presentations presented at the annual CalCOFI meeting.
3. **New Board Members invited.** The Board agreed to send a letter of invitation to the following organizations from Mexico and Canada to join the PaCOOS Board: Centro de Investigacion Cientifica y de Educacion Superior de Ensenada (CICESE), Mexico, and Department of Fisheries and Oceans, Canada.

ACTION ITEMS

1. **Workshop on regional data management.** The PaCOOS staff was requested to work with the coordinators of the three West Coast regional associations, to develop a workshop plan for data management including data and meta data standards coastwide.
2. **Workshop on modeling.** The PaCOOS staff was requested to draft a workshop plan for a meeting on ecological modeling assets coast-wide including an inventory, and potential proposal development. The ExCom will review before the agenda before sending it to the Board.

3. **Duties and responsibilities of the PaCOOS Executive Committee.** ExCom was requested to draft a set of duties and responsibilities for its operation and circulate these to the Board for review.
4. **PaCOOS invitation letter.** The PaCOOS staff will draft a letter of invitation for El Centro de Investigacion Cientifica y de Educacion Superior de Ensenada (CICESE) and Canadian Department of Fisheries and Oceans.
5. **NOAA regional survey.** PaCOOS staff will send the one page NOAA Regional collaboration survey to all Board members and Regional Associations to provide guidance to the agency on priority science and management issues in the CA Current Regional Ecosystem. The NOAA Regional Collaboration Team in the West will use the survey results in its planning efforts.
6. **PaCOOS-Regional Association Collaboration “white paper”.** The PaCOOS staff and coordinators of the three Regional Associations (NANOOS, CENCOOS and SCCOOS) will draft a “white paper” defining the respective roles and responsibilities in developing the ecological observing system.
7. **Ships of Opportunity schedule on PaCOOS website.** The PaCOOS staff was requested to develop a listserv on the PaCOOS website for ships of opportunity along the West Coast including schedules and points of contact for space availability.

Attachments:

- a) Agenda
- b) List of participants